

CALL FOR APPLICATIONS

Assistant Project Manager

As part of the collaboration agreement between the University Peleforo GON COULIBALY (UPGC) in Korhogo and Centre Suisse de Recherches Scientifiques en Côte d'Ivoire (CSRS), a call for applications is launched for the recruitment of an Assistant Project Manager, in order to 'integrate the project "HEat and HHealth African Transdisciplinary (HE2AT) Center" in Côte d'Ivoire. The project aims to develop data science solutions to mitigate the impacts of climate change on health in Africa. Funded for a period of 5 years.

Eligibility criteria

- Have minimum of 2-3 years' experience in similar job;
- Have Good knowledge of English;
- have strong computer skills (Microsoft Office, Word, Excel, PowerPoint and database experience);
- Must have strong organizational skills and be detail oriented;
- Have ability to construct correspondence and reports, set priorities, organize and create tracking systems, monitor reporting systems; respond to requests for information and assistance;
- Have ability to ensure program information flow and continuity even during the absence of the PL;
- Maintain a positive attitude and supportive work style;
- Exhibit good listening and comprehension skills including giving and welcoming feedback;

Composition of the file

The application must include the following items:

- A handwritten letter of motivation;
- A CV with 2 references.

Applications must be submitted to the CSRS GRH no later than September 25, 2022 to the following address: he2atci@csrs.ci

NB: - Only shortlisted candidates will be invited to the next round of tests (interviews and auditions).

- Be available to start at October 1st, 2022.